

Minutes of Pre-Bid Meeting

Minutes of Pre-Bid Meeting for SPCAI Tender titled "Lab Equipment for Sino-Pak Center for Artificial Intelligence (SPCAI) and PAF-IASST"

- i) A pre-bid meeting for the subject tender was held on Wednesday, April 20, 2022, in the Conference Room of PAF-IASST. The meeting was attended by the following members from SPCAI, PAF-IASST.
1. Dr. Fida Younus Khattak, Administrator SPCAI
 2. Dr. Sohail Khan, Senior Faculty SPCAI
 3. Mr. Maaz Jamil Khan, Senior Engineer SPCAI
 4. Mr. Ahsan Ali, Assistant Engineer SPCAI
- ii) Following were the representatives from potential bidders who participated in the pre-bid meeting, physically and online.
1. Mr. Anwar Amjad (M/s DHNY Consultants)
 2. Mr. Muhammad Abdullah (M/s TexiTech)
 3. Mr. Zeeshan Saleem (M/s COMMTEL)
- iii) The queries raised and the points discussed in the meeting, along with the reply from SPCAI, are listed below:

Queries / Questions discussed by Vendors	Reply by SPCAI
Which Toolboxes of the MATLAB are needed and expected to be quoted by the bidders?	Site licenses (Campus-wide licenses) of MATLAB are required with all toolboxes.
Section 5a pg. 22, Section 5b pg 25 and Section 3 Bid Data Sheet refers to the Warranty of Workstations for three years, whereas the Form-G: Price Schedule Form asks for Warranty for 4th year as well. Kindly clarify.	Warranty till 3rd year is requested for the items mentioned in section 5a. The 4th year warranty requirement is removed from the revised tender document.
How is the Warranty of MATLAB being expected for 3 or 4 years if licenses are being asked as perpetual for Individual Education?	The warranty clause does not apply to item 3 in lot 1. Corresponding changes are made in the revised RFP.
MATLAB Licenses are asked for 10, whereas the Workstations are 20. Are these licenses planned for some other machines or half of them?	As the licenses will be site licenses. So, they will be shared by all the machines.
What percentage would be the Retention Money from the payments? And for what duration will that money be retained?	Retention money of 5% shall be charged from the bidders and will be retained for three years after the issuance of FAC. Corresponding changes have been made in the revised RFP.
What other deductions are or will be made by PAF-IASST from the payments? Kindly identify.	The deductions will be made as per rules and regulations.
Prices have been asked in the CPT mode of Incoterms. However, the Principal/ Manufacturer may disagree on the Retention of money from the payment made through LC. How does PAF-IASST plan to address this issue?	Retention money of 5% shall be charged and retained for three years after the issuance of FAC.

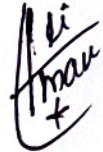
In Section III: Bid Data Sheet at Serial no. 17, an additional copy of the Technical Proposal is asked, in addition to Soft Copy in USB. Can this Copy of the Technical Proposal requirement be waived/removed, please?	It is compulsory to submit both hard and soft form copies mentioned in serial no. 17.
Is the sample availability a stringent requirement for the scoring in the bids? Due to the import of the sample, the bidder may need more time and may be allowed to present the closest sample for evaluation.	Competent authority will inform if the demo is required for the workstations. If required, the bidder shall give appropriate time considering the import-related constraints.



Senior Faculty
(SPCAI)



Administrator
SPCAI



Assistant Engineer
(SPCAI)