



# Pak-Austria Fachhochschule:

Institute of Applied Sciences & Technology  
Mang, Haripur, Khyber Pakhtunkhwa Pakistan

## Department of Pharmaceutical Sciences

### Minutes of Meeting: Evaluation of Technical Bid for "Establishment and Maintenance and Establishment of Laboratories at the Department of Pharmaceutical Sciences"

**Date:** 10/10/2024; **Time:** 12:00 pm

**Location:** Meeting room Department of Pharmaceutical Sciences

**Attendees:**

1. Dr. Hamad Ali, Assistant Professor (Convener)
2. Dr. Jawad Ali Shah, Assistant Professor (Member)
3. Ms. Ayesha Zafer, Lecturer (Member)

**Agenda**

1. Overview of the technical bid evaluation process.
2. Discussion on compliance with tender requirements.
3. Scoring and shortlisting of bids.


The following points were discussed.

- The convener welcomed all the members and emphasized the importance of a thorough and fair evaluation process. It was stressed that the evaluation would be conducted strictly by the criteria outlined in the Request for Proposal (RFP).
- The convener reminded the evaluation team that the evaluation would focus solely on the technical bids at this stage, without considering financial aspects.
- The evaluation process was based on predefined criteria in the RFP.
- One bid was quoted for lot 3 and lot 6 by M/S Modern Trading Technology.
- The committee reviewed the bid in detail, and the checklist was used to verify compliance with mandatory technical specifications as per the RFP and scored accordingly.
- All the required items in bid no. 3 and 6 are quoted, however, the required quantity of each item is not mentioned in the quotations.
- A discussion was held on shortlisting bidders who met the minimum technical qualification score of 50.
- It was agreed that M/S Modern Trading Technology would be shortlisted for further consideration.

The meeting ended with a vote of thanks from the convener.

  
Dr. Hamad Ali (Convener)

  
Dr. Jawad Ali Shah (Member)

  
Ms. Ayesha Zafer (Member)

QUALIFICATION FOR LOT # 3 (Basic Medical Sciences lab accessories) and 6 (Glasses and Chemicals)						M/s Modern Technology Trading	
Appropriate Signatures						Yes	
Power of Attorney						Yes	
Minimum bid documents provided						Yes	
Bid Validity						Yes	
Bid security submitted as per ITB requirements with compliant validity period						Yes	
S. #	Attribute	Description	Max. Score	Criteria	Returnable Form(s)	Marks	Remarks
Section – I: General Corporate Profile			25			12	
10	Bidder's Footprints	Number of offices/ services centers across the country	5	4+ offices fully operational for last five (04) year	Form C: Bidder Information Form	1	
			3	3 – 4 offices fully operational for last five (05) year			
			1	< 3 offices fully operational for last five (05) year			
11	Bidder's Human Resource Strength	Number of full-time employees (documentary proof required)	8	50+ employees with at least 20% Technical staff with at least 10% having technical certification	Form C: Bidder Information Form	2	
			6	36 – 50 employees with at least 20% Technical staff at least 10% having technical certification			
			4	21 – 35 employees with at least 20% Technical staff at least 10% having technical certification			
			2	10 – 20 employees with at least 20% Technical staff at least 10% having technical certification			
12	Financial Standing	Annual Turnover averaged over last 3 years	7	2+ x Financial Strength	Form D: Qualification	7	
			4	2 x Financial Strength			
			2	1.5 x Financial Strength			
13	Annual Tax Paid	Annual Tax Paid averaged over last 3 years	5	Rs. 5 million or more	Form D: Qualification Form	2	
			3	Rs. 2 – 5 million			
			2	Rs. < 2 million			
Section – II: Business Profile			30			20	
14	Relevant Experience	Project(s) of similar nature, value and complexity completed in last three (03) years	7	Min. No. of Projects + 5	Form D: Qualification Form	3	
			5	Min. No. of Projects + 3			
			3	Min. No. of Projects + 2			
15	Public Sector Experience	Project(s) delivered to government organizations during last three (03) years	9	5 Projects worth 20 million each	Form D: Qualification Form	5	
			7	3 Projects worth 20 million each			
			5	2 Projects worth 20 million each			
16	Education Sector Experience	Project(s) completed at education institutions	9	2+ Projects	Form D: Qualification Form	9	
			7	2 Projects			
			5	1 Project			
17	Experience in Haripur/Abbottabad	Project(s) completed in Haripur/Abbottabad	5	Project worth 30 million in Haripur/ Abbottabad	Form D: Qualification Form	3	
			3	Project worth 25 million in Haripur/ Abbottabad			
Section – III: Manufacturer's/ Product's Strengths			10			3	
18	Manufacturer's Global Presence	Countries having supplied the same Quoted items	5	No. of countries identified by Bid in consideration/ Max. No. of countries identified in all Bids * 10	Form E: Project Proposal Form	0	
19	Manufacturer's Products Portfolio	Various Products produced by the manufacturer beyond quoted items	5	No. of relevant Products mentioned by Bid in consideration/ Max. No. of Products referred in all Bids * 10	Form E: Project Proposal Form	3	
Section – IV: Registration & Certifications			10			0	
20	ISO 27001 Certified	Bidder or the Lead Bidder in case of JV should be Certified	5	Copy of Valid Certificate	Form E: Project Proposal Form	0	
21	Certification specific to quoted Products/Solution	Bidder or any of the JV Partners should possess them	5	Copy of Valid Certificate	Form E: Project Proposal Form	0	
Section – V: Presentation on Project			25			21	
22	Project Management Approach	Overall approach towards planning and implementing the project.	5	To be assigned by the Technical Committee	Form E: Project Proposal Form	4	
23	Post-Commissioning Services	Overall approach towards after-sale support and services.	5	To be assigned by the Technical Committee	Form E: Project Proposal Form	4	
24	Distinguishing Features	Distinguishing features of the quoted Product and/ or overall project proposed.	15	To be assigned by the Technical Committee	Form E: Project Proposal Form	13	
Grand Total			100			54	

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12/10/2024

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12/10/2024

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12/10/24