

Activity Calendar for the year 2024-25

S.NO.	Activates	Dates
Program Review for Effectiveness and enhancement (PREE) for Cycle-III		
1.	Initiating PREE of the program through DQAC (17 programs for Cycle-III)	Last week of October 2024
2.	Nomination of PTs by DQAC/HoDs for Cycle-III	October 2024
3.	Formation and notification of PTs for PREE after approval from the Rector	1 st Week November 2024
4.	Awareness Seminar for the PTs to gather the data and compile a report (external resource person)	7 th November 2024
5.	Completion of PREE by PTs	17 th Feb 2025
6.	Submission of PREE to DQAC for verification	20 th Feb 2025
7.	PREE Submission to QEC and Review	28 th Feb 2025
8.	Approval of Assessment Team by the Rector	April 2025
9.	Submission of progress report on program Action Plan with evidence.	April 2025
10.	Scheduling of Assessment Teams Visits	April 2025
11.	Exit Meeting of Assessment Teams with QEC and Dean	As per visit dates
12.	Winding up the process of PREE by communicating recommendations to the departmental heads	April 2025
Accreditation of all Academic Programs		
1.	QEC will facilitate all academic departments in the process of getting accreditations for their academic programs from the relevant bodies	Throughout the Year
Program Review		
1.	Initiation of MS/MPhil/Equivalent and Ph.D. Program review	January 2025
2.	Awareness seminar on MS/MPhil/Equivalent and PhD program review for the departmental focal and gathering the data for visit (internal resource person)	January 2025
3.	Submission of required data by focal persons to DQAC as per the PGPR Templates	January 2025
4.	Submission of Data to QEC	February 2025
5.	Conducting PGPR self-review visit	February 2025

Submitted by Manager QEC



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6.	After Visit, prepare and Action plan on the recommendations made in the program review	March 2025
7.	Sharing the PGPR outcome with QAIC for decision making and action plan	March 2025
8.	Collecting correcting measures taken against PGPR self-review of 2023-24	March 2025
Review of Institutional Performance & Enhancement (RIPE)		
1.	Initiating RIPE process	First week of December 2024
2.	Collecting progress of corrective actions on RIPE 2023-24 (as per timeline) and report of execution plan	December-2024 till RIPE Visit
3.	QAIC to constitute RIPE committee	After approval of revision, December 2024
4.	Awareness Seminar on IPR to the respective team	Second week of December 2024
5.	Gathering data on RIPE standards and University-Wide Data	January-Feb 2025
6.	Review of RIPE/IPR report by QEC	4 th Week Feb 2025
7.	Approval of the RIPE evaluation committee from QAIC	1 st week April 2025
8.	Briefing/orientation of RIPE committee from QAIC	1 st week April 2025
9.	Arranging S-RIPE/RIPE Visit	3 rd Week April 2025
10.	RIPE committee share the report	4 th Week April 2025
11.	QEC Presents the report to QAIC and prepare Action plan	2 nd Week May 2025
12.	Constitution of RIPE Follow-up committee and share the action plan	3 rd Week May 2025
13.	Filling the Yearly Progress Review proformas	Last week of May 2025
14.	Submission of Yearly Progress Review to QAA-HEC	On or before the deadline
Launching of Level 7&8 Programs		
1.	QEC will facilitate academic departments in the process of issuance of NOC for all level 7-8 programs prior to the launch of the program	Throughout the year

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QEC General Activities Throughout the Year		
1.	Gathering and follow-up for the compliance on the recommendations made by the external examiners in ATs visit, RIPE, and Program Review	Throughout the year
2.	Facilitation in Accreditation visits	Throughout the year
3.	Attending meetings of all statutory bodies and other meetings	Throughout the year
4.	Plagiarism Checking and Plagiarism Standing Committee	Throughout the year
5.	Research Publication Verification	Throughout the year
6.	Coordination and data submission to the regulatory bodies	Throughout the year
7.	Capacity Building of staff and faculty	Throughout the year
8.	National and International Collaborations	Throughout the year
9.	National and International QA bodies membership	Throughout the year
Budget of QEC		
1.	On-demand from Finance department providing a budget for the year 2023-24 as QAA requirement.	Throughout the year
Awareness Seminars/Workshops on quality parameters related to Quality Assurance		
1.	Seminar on Institutional Grading Policy	3 rd November 2024
2.	Training session for the department's Assistants on University Wide Data filling (Internal resource person)	January 2025
3.	Orientation of IPR committee members by QEC	April 2025
4.	Awareness seminar on MS/MPhil/Equivalent and PhD program review for the departmental focal and gathering the data for visit (internal resource person)	January 2025
5.	Participating and Contributing in the national and international QA related events	Subject to availability
Additional Targets		
1.	Number of curricula reviewed in 2024-25	Throughout the year
2.	Number of curricula revised in 2024-25	Throughout the year
3.	Meeting of statutory bodies in 2024-25	Throughout the year

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